

REPORT OF THE AUDITOR OF PUBLIC ACCOUNTS AUDIT EXAMINATION OF THE BULLITT COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1998

EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

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CERTIFICATION OF COMPLIANCE – LOCAL

GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS



Edward B. Hatchett, Jr. Auditor of Public Accounts

To the People of Kentucky
Honorable Paul E. Patton, Governor
John P. McCarty, Secretary
Finance and Administration Cabinet
Sarah Jane Schaaf, Secretary, Revenue Cabinet
Honorable Kenneth J. Rigdon, County Judge/Executive
Honorable John D. Harper, Former County Judge/Executive
Members of the Bullitt County Fiscal Court

Independent Auditor's Report

We have audited the accompanying statement of assets, liabilities, and fund balances arising from cash transactions of Bullitt County, Kentucky, as of June 30, 1998, and the related statement of cash receipts, cash disbursements, and changes in cash balances for the year then ended. These financial statements are the responsibility of the Bullitt County Fiscal Court. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, <u>Government Auditing Standards</u> issued by the Comptroller General of the United States, and the <u>Audit Guide for Fiscal Court Audits</u> issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Bullitt County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the cash basis and laws of Kentucky. Consequently, certain revenues and the related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when a liability is incurred. The cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and fund balances arising from cash transactions of Bullitt County, Kentucky, and the related statement of cash receipts, cash disbursements, and changes in cash balances as of and for the year ended June 30, 1998, in conformity with the cash basis of accounting described above.

To the People of Kentucky
Honorable Paul E. Patton, Governor
John P. McCarty, Secretary
Finance and Administration Cabinet
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Our audit was performed for the purpose of forming an opinion on the financial statements of Bullitt County, Kentucky, taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A–133, <u>Audits of States</u>, <u>Local Governments</u>, and <u>Non-Profit Organizations</u>, and is not a required part of the financial statements. The other information provided on the accompanying schedules is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.

Based on the results of our audit, we present the accompanying Findings and Questioned Costs included herein, which discusses the following audit findings:

- Related Party Transactions Should Be Avoided
- The County Judge/Executive Should Complete A Cumulative Quarterly Financial Statement For The Fiscal Year End

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated April 23, 1999, on our consideration of Bullitt County, Kentucky's compliance with certain provisions of laws, regulations, contracts, and grants, and internal control over financial reporting.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - April 23, 1999

BULLITT COUNTY OFFICIALS

Fiscal Year Ended June 30, 1998

John D. Harper County Judge/Executive

Walter A. Sholar County Attorney

Nora McCawley County Clerk

Doris Cornell Circuit Court Clerk

Lloyd Dooley Sheriff
Tim Seng Jailer

Rhonda Keith Property Valuation Administrator

Sandra Druin-Coleman County Treasurer

A. Gayle Troutman Coroner

Dennis Mitchell Magistrate

Billy Couch Magistrate

James R. Sweat Magistrate

R.L. Carter Magistrate

STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

BULLITT COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

June 30, 1998

Assets and Other Resources

Assets	

General Fund:	
Cash	\$ 850,704
Road and Bridge Fund:	
Cash	81,072
Jail Fund:	
Cash	13,378
Jail Commissary Fund:	
Cash	9,823
Local Government Economic Assistance Fund:	
Cash	66,004
Ambulance Fund:	
Cash	32,304
E-911 Fund:	
Cash	84,301
Forest Fire Protection Fund:	
Cash	121
FEMA Flood Buyout Fund:	
Cash	99,239
Landfill Fund:	
Cash	1,542
Disbursement Account - Cash	342
Payroll Account - Cash	11,502
Other Resources	
Public Properties Corporation Fund:	
Amounts to be Provided in Future Years for Bond Payments (Note 4)	1,150,000
Amounts to be Provided in Future Years for Kentucky Infrastructure Loan (Note 4)	643,534
·	
Total Assets and Other Resources	\$ 3,043,866

BULLITT COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS June 30, 1998 (Continued)

Liabilities and Fund Balances

Liabilities

Public Properties Corporation Fund: Bonds Not Matured (Note 4) Kentucky Infrastructure Loan (Note 4) Payroll Account Fund Balances	\$ 1,150,000 643,534 11,502
Reserved:	
Jail Commissary Fund	9,823
Forest Fire Protection Fund	121
FEMA Flood Buyout Fund	99,239
Unreserved:	
General Fund	850,704
Road and Bridge Fund	81,072
Jail Fund	13,378
Local Government Economic Assistance Fund	66,004
Ambulance Fund	32,304
E-911 Fund	84,301
Landfill Fund	1,542
Disbursement Account	342
Total Liabilities and Fund Balances	\$ 3,043,866

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

BULLITT COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

Fiscal Year Ended June 30, 1998

Cash Receipts	Tot (Mo	emorandum	Ge Fu	neral nd	ad and dge nd	Jai	l Fund
Schedule of Operating Revenue Transfers In Jail Commissary Fund Receipts	\$	7,747,924 2,115,464 50,985	\$	4,257,756 346,782	\$ 963,101 142,000	\$	199,239 998,800
Total Cash Receipts	\$	9,914,373	\$	4,604,538	\$ 1,105,101	\$	1,198,039
<u>Cash Disbursements</u>							
Comparative Schedule of Final Budget and Budgeted Expenditures Transfers Out Bonds: Principal Paid Interest Paid Trustee Fees Kentucky Infrastructure Loan:	\$	7,182,447 2,115,464 115,000 66,683 1,300	\$	2,382,815 1,744,983	\$ 1,081,255	\$	1,194,165
Interest Paid		23,699					
Jail Commissary Fund Expenditures		55,835					
Total Cash Disbursements	\$	9,560,428	\$	4,127,798	\$ 1,081,255	\$	1,194,165
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 1997	\$	353,945 884,543	\$	476,740 373,964	\$ 23,846 57,226	\$	3,874 9,504
Cash Balance - June 30, 1998	\$	1,238,488	\$	850,704	\$ 81,072	\$	13,378

The accompanying notes are an integral part of the financial statements.

BULLITT COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 1998 (Continued)

Jail Comi Fund	missary	Eco	vernment nomic istance	Ambulance Fund		E-911 Fund		st Fire ection	FEMA Flood Buyout Fund		
\$	50,985	\$	330,613 100,700	\$ 567,945 224,500	\$	298,190	\$	1,066 500	\$	1,128,375	
\$	50,985	\$	431,313	\$ 792,445	\$	298,190	\$	1,566	\$	1,128,375	
\$	55,835	\$	264,711 100,700	\$ 780,024	\$	376,604	\$	2,022	\$	1,029,136	
\$	55,835	\$	365,411	\$ 780,024	\$	376,604	\$	2,022	\$	1,029,136	
\$	(4,850) 14,673	\$	65,902 102	\$ 12,421 19,883	\$	(78,414) 162,715	\$	(456) 577	\$	99,239 0	
\$	9,823	\$	66,004	\$ 32,304	\$	84,301	\$	121	\$	99,239	

BULLITT COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 1998 (Continued)

Cash Receipts	Landi Fund		MA-1117- -KY d	Public Properties Corporation Fund		
Schedule of Operating Revenue Transfers In Jail Commissary Fund Receipts	\$	37 95,500	\$ 1,602	\$	206,682	
Total Cash Receipts	\$	95,537	\$ 1,602	\$	206,682	
Cash Disbursements						
Comparative Schedule of Final Budget and Budgeted Expenditures Transfers Out	\$	71,696 23,699	\$ 19 246,082	\$		
Bonds: Principal Paid Interest Paid Trustee Fees					115,000 66,683 1,300	
Kentucky Infrastructure Loan: Interest Paid Jail Commissary Fund Expenditures					23,699	
Total Cash Disbursements	\$	95,395	\$ 246,101	\$	206,682	
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 1997	\$	142 1,400	\$ (244,499) 244,499	\$	0	
Cash Balance - June 30, 1998	\$	1,542	\$ 0	\$	0	

BULLITT COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 1998

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The financial statements of Bullitt County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Based upon the criteria stated in GASB 14, management has included the Public Properties Corporation Fund and the Jail Commissary Fund as part of the reporting entity.

B. Fund Accounting

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The government uses funds to report on its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts.

C. Basis of Accounting

The financial statements were prepared on a cash basis of accounting pursuant to Kentucky Revised Statute (KRS) 68.210 as recommended by the State Local Finance Officer. Consequently, certain revenues and related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when a liability is incurred. The cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts.

D. Legal Compliance - Budget

The Bullitt County budget is adopted on a cash basis of accounting and laws of Kentucky as required by the State Local Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

E. Cash and Investments

Cash includes amounts in bank accounts, and investments are stated at cost. Investments may include certificates of deposit on the financial statements; however, for the purpose of disclosing credit risk (Note 3), investments exclude certificates of deposit.

BULLITT COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1998 (Continued)

Note 1. (Continued)

E. Cash and Investments (Continued)

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

Note 2. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system which covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 8.65 percent. Hazardous covered employees are required to contribute 7 percent of their salary to the plan. The county's contribution rate for hazardous employees was 18.21 percent.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65. Aspects of benefits for hazardous employees include retirement after 20 years of service or age 55.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is present in the Kentucky Retirement Systems' annual financial report.

Note 3. Deposits

The county maintains deposits with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to law, the depository institution should pledge sufficient securities as collateral which, together with FDIC insurance, equals or exceeds the amount on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge of securities should be evidenced by an agreement that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. This agreement, signed by both parties, must be sufficient to create an enforceable and perfected security interest in the collateral under Kentucky law. The county met the requirements stated above, and as of June 30, 1998, deposits were fully insured or collateralized at a 100% level with securities held by the county's agent in the county's name.

BULLITT COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1998 (Continued)

Note 4. Long-Term Debt

As of June 30, 1998, the county is liable for \$1,150,000 of outstanding bonds issued at various interest rates by the Bullitt County Public Properties Corporation Fund. Debt service requirements are as follows:

Due During		Scheduled	Scheduled			
Fiscal Year Ending	Interest			Principal		
June 30, 1999	\$	60,502	\$	110,000		
June 30, 2000		54,455		125,000		
June 30, 2001		44,377		125,000		
June 30, 2002		41,018		120,000		
June 30, 2003		34,290		135,000		
June 30, 2004		26,865		155,000		
June 30, 2005		18,765		145,000		
June 30, 2006		10,800		135,000		
June 30, 2007		2,700		100,000		
Totals	\$	293,772	\$	1,150,000		

As of June 30, 1998, the county is liable for \$643,534 of outstanding bonds issued at the rate of 3.8% by the Kentucky Infrastructure Authority. Debt service requirements are as follows:

Due During	,	Scheduled	Scheduled			
Fiscal Year Ending	Interest		Principal			
				_		
June 30, 1999	\$	23,946	\$	54,009		
June 30, 2000		21,874		56,081		
June 30, 2001		19,723		58,232		
June 30, 2002	17,489			60,466		
June 30, 2003	15,169			62,786		
June 30, 2004		12,761		65,194		
June 30, 2005		10,260		67,695		
June 30, 2006		7,663		70,292		
June 30, 2007		4,967		72,989		
June 30, 2008	2,167		75,79			
Totals	\$	136,019	\$	643,534		

BULLITT COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1998 (Continued)

Note 5. Lease-Purchase Agreements

The county has entered into the following lease-purchase agreements:

Description	Payment Amount		Term of Agreement	Ending Date	Principal Balance June 30, 1998	
E-911 Equipment Ambulance and		Varies	60 Months	11/30/00	\$	18,545
Heart Monitors Sheriff Cruisers	\$	Varies 92,612	60 Months 24 Months	02/01/01 05/05/00	\$ \$	51,000 172,326

Note 6. Related Party Transaction

Rose Mary Snellen, sister of Magistrate James R. Sweat, was awarded a contract for cleaning the courthouse during the fiscal year ended June 30, 1998. She was paid \$21,600 during the fiscal year as a result of this contract.

COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

BULLITT COUNTY COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

Fiscal Year Ended June 30, 1998

	Budgeted Operating		•	rating	Over (Under) Budget	
Budgeted Funds	Reve	enue	Rev	Revenue		iget
General Fund	\$	2,375,909	\$	4,257,756	\$	1,881,847
Road and Bridge Fund		1,172,428		963,101		(209,327)
Jail Fund		1,295,058		199,239		(1,095,819)
Local Government Economic Assistance Fund		313,639		330,613		16,974
Ambulance Fund		815,123		567,945		(247,178)
E-911 Fund		300,500		298,190		(2,310)
Forest Fire Protection Fund		3,600		1,066		(2,534)
FEMA Flood Buyout Fund		1,788,057		1,128,375		(659,682)
Landfill Fund		78,126		37		(78,089)
FEMA-1117-82-DR-KY Fund		30		1,602		1,572
Sanitation District Fund		10,000				(10,000)
Totals	\$	8,152,470	\$	7,747,924	\$	(404,546)
Reconciliation						
Total Budgeted Operating Revenue Above					\$	8,152,470
Add: Budgeted Prior Year Surplus						630,481
Total Operating Budget Per Comparative Schedule					ф	0.702.051
Of Final Budget and Budgeted Expenditures					\$	8,782,951



BULLITT COUNTY SCHEDULE OF OPERATING REVENUE

Fiscal Year Ended June 30, 1998

	`			General Fund		Road and Bridge Fund		Jail Fund	
Revenue From Local Taxes and Excess Fees									
and Excess I ces									
Sheriff:									
Taxes	\$	2,067,847	\$	2,066,805	\$		\$		
Excess Fees - 1997		197,811		197,811					
County Clerk:									
Deed Transfer Tax		164,933		164,933					
Delinquent Taxes		29,305		29,305					
Excess Fees - 1997		377,467		377,467					
Tangible Personal Property Taxes:									
Other Counties		81,722		81,722					
County Clerk		388,448		388,448					
Omitted		9,600		9,600					
Tourist Room Tax		215,280		215,280					
Telephone Tax		294,505							
Flood Buyout Prorated Taxes		1,885		1,885					
Totals	\$	3,828,803	\$	3,533,256	\$	0	\$	0	
Federal Receipts - State Treasurer									
Disaster and Emangency Assistance									
Disaster and Emergency Assistance Grants - Coordinator Salary	\$	4,199	\$	4,199	\$		\$		
Disaster and Emergency Assistance	φ	4,199	Ф	4,199	φ		Ф		
Grant - Hazard Mitigation		1,128,275							
DARE Grant		2,872		2,872					
Federal Disaster and Emergency		2,012		2,012					
Services/Emergency Management									
Agency Reimbursement		39,817		17,417		22,400			
Totals	¢	1 175 162	¢	24 499	¢	22.400	ф.	0	
1 OtalS	\$	1,175,163	\$	24,488	\$	22,400	\$	<u>U</u>	

(Continued)							
Local Government Economic Assistance Fund	Ambulance Fund	E-911 Fund	Forest Fire Protection Fund	FEMA Flood Buyout Fund	Landfill Fund		
\$	\$	\$	\$ 1,042	\$	\$		
		294,505					
\$ 0	\$ 0	\$ 294,505	\$ 1,042	\$ 0	\$ 0		
\$	\$	\$	\$	\$ 1,128,275	\$		

	FEMA-1117 82-DR-KY Fund	-
Revenue From Local Taxes and Excess Fees		
Sheriff:		
Taxes	\$	
Excess Fees - 1997		
County Clerk:		
Deed Transfer Tax		
Delinquent Taxes		
Excess Fees - 1997		
Tangible Personal Property Taxes:		
Other Counties		
County Clerk		
Omitted		
Tourist Room Tax		
Telephone Tax		
Flood Buyout Prorated Taxes		
Totals	\$	0
Federal Receipts - State Treasurer		
Disaster and Emergency Assistance		
Grants - Coordinator Salary	\$	
Disaster and Emergency Assistance		
Grant - Hazard Mitigation		
DARE Grant		
Federal Disaster and Emergency		
Services/Emergency Managemen		
Agency Reimbursement		
Totals	\$	0
		_

	Totals (Memorandum Only)		General Fund		Road and Bridge Fund		Jail Fund	
Kentucky State Treasurer								
Jail:								
Allotments	\$	79,610	\$	\$		\$	79,610	
Medical Allotments		6,752		·		·	6,752	
Driving Under The Influence Fees		13,685					13,685	
Housing State Prisoners		23,605					23,605	
County Road Aid		685,076			685,076		•	
Municipal Road Aid		51,085			51,085			
Truck License Distribution		151,651			151,651			
Base Court Revenue		24,350	24,350					
Courthouse Rental - Administrative								
Office of the Courts		124,651	124,651					
Refunds:								
Legal Process Tax		229	229					
Drivers License		5,805			5,805			
Dog License		320	320					
Non-Public School Students		35,653	35,653					
Severance Taxes:								
Coal		18,700						
Mineral		310,710						
Board of Assessments		200	200					
Grants:								
Disaster and Emergency Services								
Reimbursement		14,896			14,896			
Disaster and Emergency		•						
Assistance Grant -								
Coordinator Salary		1,000	1,000					
Miscellaneous		70	•				70_	
Totals	\$	1,548,048	\$ 186,403	\$	908,513	\$	123,722	

Local

Government					
Economic			Forest Fire	FEMA	
Assistance	Ambulance	E-911	Protection	Flood Buyout	Landfill
Fund	Fund	Fund	Fund	Fund	Fund
				-	
\$	\$	\$	\$	\$	\$

18,700 310,710

\$ 329,410	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

	FEMA-1117- 82-DR-KY Fund	_
Kentucky State Treasurer		
Jail:		
Allotments	\$	
Medical Allotments		
Driving Under The Influence Fees		
Housing State Prisoners		
County Road Aid		
Municipal Road Aid		
Truck License Distribution		
Base Court Revenue		
Courthouse Rental - Administrative		
Office of the Courts		
Refunds:		
Legal Process Tax		
Drivers License		
Dog License		
Non-Public School Students		
Severance Taxes:		
Coal		
Mineral		
Board of Assessments		
Grants:		
Disaster and Emergency Services		
Reimbursement		
Disaster and Emergency		
Assistance Grant -		
Coordinator Salary		
Miscellaneous		_
Totals	\$ 0	_

	Tot (Mo	emorandum	General		Road and Bridge Fund		Jail Fund	
Miscellaneous Revenue								
Interest	\$	37,836	\$	21,106	\$	9,992	\$	224
Circuit Court Clerk:								
Jail Cost		26,440						26,440
Boarding Fees		12,002						12,002
Jail:								
Work Release		10,910						10,910
Home Incarceration Fees		12,362						12,362
Telephone Commission Refunds		5,627						5,627
Insurance Reimbursement		6,978		4,731				491
City Agreement		14,124		14,124				
Intergovernmental Agreement		5,600		5,600				
Licenses and Permits:								
Building Permits		68,170		68,170				
Alcoholic Beverages		3,008		3,008				
Cable TV License		145,174		145,174				
Charges for Services:								
Parks and Recreation		85,877		85,877				
Animal Shelter		4,216		4,216				
Swimming Pool		41,875		41,875				
Ambulance Service		560,805						
Planning and Zoning Fees		27,399		27,399				
Recycling		1,029		1,029				
Vending Machine		494		494				
Concession Sales		12,427		12,427				
Rentals		9,902		9,902				
Reimbursements		8,266		5,602		1,107		1,557
Advertising Fees		6,530		6,530				
Donations		2,700		2,700				
Legal Settlement		44,914		44,914				
Miscellaneous Items		41,245		8,731		21,089		5,904
Totals	\$	1,195,910	_\$_	513,609	\$	32,188	\$	75,517
Total Operating Revenue	\$	7,747,924	\$	4,257,756	\$	963,101	\$	199,239

L	o	С	al

Government

Econo Assist Fund		Ambul Fund	ance	E-911 Fund	=	Forest Protect Fund		FEMA Flood Buyout Fund	Landfill Fund		
\$	1,203	\$	434	\$	3,214	\$	24	\$	\$	37	

1,323 433

560,805

 	 5,383	 38	 	 100	
\$ 1,203	\$ 567,945	\$ 3,685	\$ 24	\$ 100	\$ 37
\$ 330,613	\$ 567,945	\$ 298,190	\$ 1,066	\$ 1,128,375	\$ 37

	FEMA-1117- 82-DR-KY Fund		
Miscellaneous Revenue			
Interest Circuit Court Clerk: Jail Cost Boarding Fees Jail: Work Release Home Incarceration Fees Telephone Commission Refunds Insurance Reimbursement City Agreement Intergovernmental Agreement Licenses and Permits: Building Permits Alcoholic Beverages Cable TV License Charges for Services: Parks and Recreation Animal Shelter Swimming Pool Ambulance Service Planning and Zoning Fees Recycling Vending Machine Concession Sales Reimbursements Advertising Fees Donations	\$	1,602	
Legal Settlement Miscellaneous Items			
Totals	\$	1,602	
Total Operating Revenue	\$	1,602	

COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

BULLITT COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

Fiscal Year Ended June 30, 1998

	Final Budget		Budgeted Expenditures		Under (Over) Budget	
GENERAL FUND						
General Government						
Office of County Judge/Executive:						
Salaries-						
County Judge/Executive	\$	47,899	\$	47,899	\$	
Deputy County Judge/Executive		30,699		30,688		11
Finance Officer		21,428		14,426		7,002
Administrative Assistant		24,732		24,642		90
Office Materials and Supplies		9,000		8,155		845
New Office Equipment		2,000		1,277		723
Other Materials and Supplies		2,100		1,353		747
Office of County Attorney: Salaries-						
County Attorney		37,324		37,324		
Assistant County Attorney		10,000		10,000		
Secretary		15,770		15,770		
Fringe Benefits		4,670		2,805		1,865
Office Equipment		900		648		252
Office Supplies		4,500		3,219		1,281
Office of County Clerk:						
Fiscal Agent Fees		12,400		11,635		765
Telephone		5,300		3,410		1,890
Tax Bill Preparation		13,400		13,182		218
Occion of Glassics						
Office of Sheriff:		225 000		225 000		
Deputies Salaries		225,000		225,000		571
Fiscal Agent Fees		27,500		26,926		574
Flood Security Service		7,176		7,176		
Legal Advertising		10,771		10,771		1
Reimbursement Refund		27,873		27,872 2,643		1
Telephone		2,643 8,000		2,043 7,075		925
i dichiiolic		0,000		7,073		743

(Continued)					TT1	
	Final Budgeted Budget Expenditures			Under (Over) Budget		
GENERAL FUND (Continued)						
General Government (Continued)						
Office of County Coroner:						
Salaries-						
County Coroner	\$	10,866	\$	10,866	\$	2.4
Deputy Coroner		12,790		12,766		24
Supplies		5,000		4,747		253
Fiscal Court:						
Magistrates-						
Salaries		62,724		62,724		
Expense Allowance		8,160		8,160		
Office of Property Valuation Administrator:						
Utilities		7,200		6,116		1,084
Statutory Contribution		50,300		50,300		
Office of Board of Assessment Appeals:						
Per Diem		450		400		50
Office of County Treasurer:						
Salaries-						
County Treasurer		26,516		26,516		
Other Salaries		16,420		15,609		811
Data Processing		3,700		1,476		2,224
Office Materials and Supplies Legal Publishing		6,300		6,155 190		145 1,060
Telephone		1,250 4,250		3,085		1,165
Travel		300		152		1,103
Truver		300		132		110
County Law Library:						
Law Librarian Salary		1,200		1,200		
Elections:						
Per Diem-						
Election Officers		16,500		14,442		2,058
Supplies and Materials		13,400		4,173		9,227
Rent and Utilities		4,100		3,676		424
Voting Machines		1,596		675		921

				Under	
Final Budget		•		(Over)	
\$	26,516	\$		\$	
			· ·		
	17,523		16,926		597
	12,394		12,132		262
	15,676		15,446		230
	10,000		10,000		
	14,000		12,675		1,325
	9,300		390		8,910
	425		425		
	1,885		801		1,084
	1,200		1,074		126
	2,000		749		1,251
	5,400		5,351		49
	500		433		67
	1,700		1,133		567
	3,400		2,749		651
	250				250
	250				250
	1,100				1,100
	1,000		905		95
	60,000		60,000		
	17,684		17,684		
	21,600		21,600		
	6,000		5,780		220
	2,700		2,559		141
	3,200		2,969		231
	110,250		42,689		67,561
	84,200		80,811		3,389
	1,050		436		614
	3,700		3,284		416
	Final Budget	\$ 26,516 20,779 17,523 12,394 15,676 10,000 14,000 9,300 425 1,885 1,200 2,000 5,400 500 1,700 3,400 250 250 1,100 1,000 60,000 17,684 21,600 6,000 2,700 3,200 110,250 84,200 1,050	\$ 26,516 \$ 20,779 17,523 12,394 15,676 10,000 14,000 9,300 425 1,885 1,200 2,000 5,400 500 1,700 3,400 250 250 250 1,100 1,000 1,000 17,684 21,600 6,000 2,700 3,200 110,250 84,200 1,050	Budget Expenditures \$ 26,516 \$ 26,516 20,779 20,779 17,523 16,926 12,394 12,132 15,676 15,446 10,000 10,000 14,000 12,675 9,300 390 425 425 1,885 801 1,200 1,074 2,000 749 5,400 5,351 500 433 1,700 1,133 3,400 2,749 250 250 1,100 1,000 905 60,000 60,000 5,780 2,700 2,559 3,200 2,969 110,250 42,689 84,200 80,811 1,050 436	Budget Expenditures Budget \$ 26,516 \$ 26,516 \$ 20,779 \$ 20,779 20,779 17,523 16,926 \$ 12,394 \$ 12,132 15,676 15,446 \$ 10,000 \$ 10,000 14,000 \$ 12,675 \$ 9,300 \$ 390 425 425 \$ 1,885 \$ 801 \$ 1,200 1,074 \$ 2,000 \$ 749 5,400 5,351 \$ 500 \$ 433 1,700 1,133 \$ 3,400 \$ 2,749 250 \$ 250 \$ 250 2,749 \$ 250 \$ 2,749 250 \$ 2,700 \$ 2,559 3,200 2,969 \$ 110,250 \$ 42,689 84,200 80,811 \$ 1,050 \$ 436 436

(Continued)					I I d	
	Final Budget		Budge Expen	eted ditures	Under (Over) Budget	
GENERAL FUND (Continued)						
General Government (Continued)						
Courthouse Annex:						
Fire Alarm Maintenance	\$	2,100	\$	1,410	\$	690
Elevator Maintenance		2,000		849		1,151
Drinking Water		550		314		236
Miscellaneous		9,650		8,313		1,337
Other County Properties:						
Insurance-						
Buildings and Contents		2,500		1,779		721
Vehicles and Equipment		6,100		6,072		28
Protection to Persons and Property						
Constables:						
Salaries		10,400		10,400		
Disaster and Emergency Services:						
Director Salary		10,395		7,380		3,015
Radios		500		434		66
Maintenance and Repairs		1,400		1,330		70
Data Processing Equipment		5,950		5,923		27
Gas and Oil		2,700		127		2,573
Equipment		6,500		5,885		615
Other Materials and Supplies		500		303		197
Training		1,000				1,000
Travel		100				100
Utilities		8,400		7,646		754
Miscellaneous		737		491		246
General Health and Sanitation						
Animal Control:						
Salaries-						
Director		17,523		17,523		
Assistants		22,000		21,839		161
Maintenance and Repairs		1,500		427		1,073

(Continued)					** 1	
	Final Budget	E		Under (Over) Budget		
GENERAL FUND (Continued)	Dauget		Lapene	artures	Dauget	
General Health and Sanitation (Continued)						
Animal Control: (Continued)						
Food and Supplies	\$	400	\$	363	\$	37
Gas and Oil		1,500		1,046		454
Uniforms		350		247		103
Other Materials and Supplies		3,900		3,674		226
Dog Tag Fees		900		764		136
Euthanasia Services		3,500		3,131		369
Drinking Water		400		90		310
Miscellaneous		1,100		381		719
Dog Pound Motor Vehicle		9,600		9,600		
Utilities		2,900		2,116		784
Recycling Program:						
Salaries		24,013		23,773		240
Payments to Contractors		5,700				5,700
Office Supplies		900		294		606
Recycling Materials and Supplies		100		98		2
Utilities		2,750		1,024		1,726
Sanitation District:						
Contribution		1,500		1,500		
Project Planning		15,000		15,000		
Soil and Water Conservation:						
Contribution		25,000		25,000		
Geological Survey		5,300		5,300		
Flood Control:						
Special Project		190,000		20,000		170,000
Social Services						
Senior Citizens Program:						
Contribution		9,000		9,000		
Cemeteries and Memorials:						
Pauper Burials		2,400		2,017		383

(Continued)					TT1	
	Final Budget		Budge Expen	eted iditures	Under (Over) Budget	
GENERAL FUND (Continued)						
Social Services (Continued)						
Other Social Service Programs: Evaluation and Testing	\$	2,000	\$	1,350	\$	650
Recreation and Culture						
Parks: Salaries-						
Director		24,711		24,692		19
Assistant Director		24,387		24,387		
Maintenance		12,210		5,641		6,569
Temporary/Part-Time Help		100,000		99,586		414
Laundry Service		700		207		493
Building Maintenance and Repairs		29,000		27,254		1,746
Equipment Maintenance and Repairs		11,000		10,761		239
Frank Simon Park Matching Funds		600		600		
Concession Food and Beverages		13,500		12,754		746
Gas and Oil		450		311		139
Recreation Materials and Supplies		26,275		20,246		6,029
Other Supplies		7,325		6,851		474
Travel		700		2 < 552		700
Utilities		34,000		26,552		7,448
Miscellaneous		700		546		154
Tourism and Convention:						
Hotel/Motel Tax		209,900		209,880		20
Bus Services						
Transportation of School Children		45,200		45,161		39
Debt Service						
Lease-Purchase Agreement:						
Sheriff Cruisers		93,000		92,612		388

(Continued)	Final Budge	et	Budgeted Expenditures		Under (Over) Budget	
GENERAL FUND (Continued)						
Capital Projects						
Flood Debris Cleanup	\$	10,309	\$	10,224	\$	85
Real Estate		2,500		2,500		
Administration						
Contingent Appropriations:						
Reserve for Transfers		64,932				64,932
Computer Program		10,000		9,930		70
Audit Services		10,000		8,278		1,722
Legal Fees		3,000		940		2,060
Bank Charges		500		271		229
ADD Contribution		7,200		7,167		33 566
Fidelity and Surety Bonds Professional Liability Insurance		4,200		3,634 29,162		203
KACO Insurance Assessment		29,365 15,488		15,488		203
Legal Notices		16,300		15,237		1,063
Magistrate Association Dues		1,250		1,223		27
KACO Membership		900		1,223		900
Miscellaneous		4,100		3,726		374
Fringe Benefits:						
County Contributions-						
Social Security		72,000		83,230		(11,230)
Retirement		145,000		144,901		99
Life Insurance		5,200		5,069		131
Health Insurance		40,000		39,671		329
Worker's Compensation		30,000		28,029		1,971
Unemployment Insurance		8,500		8,261		239
Total Operating Budget	\$	2,794,909	\$	2,382,815	\$	412,094
Other Financing Uses:						
*Transfers to Public Properties						
Corporation Fund -		182,984		182,983		1
Total General Fund	\$	182,984	\$	182,983	\$	1

	Final		Budgeted		Under (Over)	
	Budget		Expen		Budget	
ROAD AND BRIDGE FUND						
Roads						
Office of Road Supervisor/Engineer:						
Salaries-						
Road Foreman	\$	26,516	\$	26,516	\$	
Assistant Foreman		24,388		24,388		
Office Supplies		1,000		153		847
Road Maintenance:						
Salaries-						
Road Labor		381,320		372,954		8,366
Part-Time Help		8,000		7,268		732
Consultant		44,200		42,228		1,972
Waste Disposal		2,500		2,325		175
Contracts With Public Carriers		4,000				4,000
Maintenance Contracts		4,200		3,251		949
Random Drug Test		500		485		15
Security Services		400		270		130
Fertilizers, Lime, Chemicals, and Seed		1,000				1,000
Garage Supplies		13,200		13,017		183
Gasoline		32,750		30,681		2,069
General Construction Materials		205,900		204,945		955
Paint		1,000				1,000
Machinery and Equipment-						
Repairs		73,000		72,650		350
New Road Machinery		35,800		26,085		9,715
Pipe		23,000		22,692		308
Signs		2,200		2,053		147
Salt		27,000		26,799		201
Refunds		500				500
Tools		300				300
Utilities		9,000		4,857		4,143
Uniforms		10,500		9,861		639
Drinking Water		500		381		119
Other Materials and Supplies		6,800		6,622		178
Miscellaneous		2,500		1,792		708

	Final Budgeted		geted	Under (Over)		
	Budge	et	Expe	enditures	Budget	
ROAD AND BRIDGE FUND (Continued)	-					
<u>Debt Service</u>						
Other County Liabilities:						
Lease-Purchase Agreements	\$	20,000	\$	19,391	\$	609
Administration						
General Services:						
Bank Charges		200		103		97
Insurance		32,925		32,914		11
Contingent Appropriations:						
Reserve for Budget Transfers		89,002				89,002
Fringe Benefits:						
County Contributions-						
Retirement		38,080		35,887		2,193
Social Security		33,680		31,395		2,285
Life Insurance		1,450		1,406		44
Health Insurance		40,000		39,322		678
Worker's Compensation		26,400		18,564		7,836
Unemployment Insurance		5,943			-	5,943
Total Road and Bridge Fund	\$	1,229,654	\$	1,081,255	\$	148,399
JAIL FUND						
Protection to Persons and Property						
Office of Jailer:						
Personnel Services-						
Salaries-						
Jailer	\$	47,145	\$	47,145	\$	
Jail Personnel		272,000		266,550		5,450
Food Service Personnel		21,734		20,952		782
Part-Time Help		41,000		28,352		12,648

(Continued)	Final Budget	Budgeted (Ov t Expenditures Bud				
JAIL FUND (Continued)						
Protection to Persons and Property (Continued)						
Office of Jailer: (Continued)						
Operations-						
Home Incarceration	\$	12,000	\$	11,814	\$	186
Cleaning Supplies		6,000		5,194		806
Contracted Medical Services		27,000		20,053		6,947
Pest Control		120		95		25
Food Preparation Supplies		6,300		5,794		506
Food		102,500		102,277		223
Gasoline		1,600		1,145		455
Office Supplies		1,800		980		820
Prisoner Clothing		500		268		232
Other Materials and Supplies		2,700		2,568		132
Routine Medical		47,650		44,275		3,375
Staff Uniforms		2,800		2,364		436
Utilities		30,800		21,628		9,172
Staff Travel		1,600		1,204		396
Telephone		2,300		635		1,665
Transporting Prisoners To						
Other Counties		35,000		35,000		
Staff Training		500		293		207
Housing Prisoners - Other Counties		117,600		117,460		140
Miscellaneous Operating Expense		1,300		1,000		300
Maintenance-						
Building Repairs		20,000		19,567		433
Equipment Repairs		9,000		7,995		1,005
Equipment-						
Law Enforcement Equipment		3,000		2,684		316
Food Service		250		89		161
Furniture and Fixtures		700		669		31
Life Service		93,500		41,160		52,340
Juvenile Detention:						
Contracts with Government Agencies		234,500		234,030		470
Medical		22,500		19,734		2,766

	Final Budg		geted enditures	Under (Over) Budget	
JAIL FUND (Continued)	'				
Protection to Persons and Property (Continued)					
General Services:					
Bank Charges	\$	100	\$	\$	100
Insurance-					
Building and Contents		1,500	1,298		202
Liability		12,600	12,568		32
Jailer's Association Dues		450	400		50
Contingent Appropriations:					
Reserve for Budget Transfers		2,091			2,091
Fringe Benefits:					
County Contributions-					
Retirement		65,225	61,347		3,878
Social Security		26,700	26,031		669
Life Insurance		1,060	1,030		30
Health Insurance		19,200	19,010		190
Worker's Compensation		8,927	8,271		656
Unemployment Insurance	-	1,310	 1,236		74
Total Jail Fund	\$	1,304,562	\$ 1,194,165	\$	110,397
LOCAL GOVERNMENT ECONOMIC <u>ASSISTANCE FUND</u>					
Protection to Persons and Property					
Office of Public Defender: Public Advocacy Program	\$	6,000	\$ 5,946	\$	54
Roads					
Road Maintenance:					
Materials		307,289	258,755		48,534

	Final Budgeted Budget Expendit			Under (Over) Budget		
LOCAL GOVERNMENT ECONOMIC <u>ASSISTANCE FUND (Continued)</u>						
Administration						
General Services:						
Bank Charges	\$	100	\$	10	\$	90
Membership Dues		250				250
Total Local Government Economic						
Assistance Fund	\$	313,639	\$	264,711	\$	48,928
AMBULANCE FUND						
Protection to Persons and Property						
Ambulance Service:						
Salaries-						
Supervisors	\$	55,280	\$	41,293	\$	13,987
Director		26,766		26,720		46
Deputy Director		20,780		20,780		
Paramedics		67,988		64,744		3,244
Maintenance		9,500		9,057		443
Part-Time		166,000		163,906		2,094
Other EMT		184,160		179,084		5,076
Maintenance Agreements		2,500		1,840		660
Maintenance and Repairs		29,600		29,504		96
Infectious Waste		1,200		466		734
Data Processing Computer		5,500		5,395		105
Gas and Oil		13,500		10,758		2,742
Office Supplies		7,300		6,630		670
Uniforms		1,400		484		916
Other Materials and Supplies		4,700		3,779		921
Insurance Medical Supplies		2,400 44,000		2,350 36,651		50 7,349
Refunds		1,500		1,167		333
Staff Training		1,500		1,167		33
Utilities		16,000		1,407		1,294
Radio Repairs		3,200		2,365		835
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(Continued)					** 1	
	Final Budget		Budg Expe	eted nditures	Under (Over) Budget	
AMBULANCE FUND (Continued)						
Debt Service						
Other County Liabilities:						
Lease-Purchase Agreements	\$	21,102	\$	17,733	\$	3,369
Administration						
General Services:						
Bank Charges Insurance-		100				100
Building and Contents		500		374		126
Liability		5,200		5,156		44
Miscellaneous		4,000		3,523		477
Contingent Appropriations:						
Reserve for Budget Transfers		3,095				3,095
Fringe Benefits:						
County Contributions-						
Retirement		33,000		30,687		2,313
Social Security		38,060		37,316		744
Life Insurance		1,400		1,254		146
Health Insurance		31,500		31,227		273
Unemployment Insurance		2,050 30,225		20, 600		2,050 617
Worker's Compensation		30,223		29,608		017
Total Ambulance Fund	\$	835,006	\$	780,024	\$	54,982
<u>E-911 FUND</u>						
Protection to Persons And Property						
Emergency Dispatch Service:						
Salaries-						
Chief Dispatcher	\$	28,516	\$	27,332	\$	1,184
Dispatchers		173,576		159,229		14,347
Contracts with Public Carriers		70,000		64,253		5,747
Cleaning Supplies		500 750				500 750
Machinery		750				750

	Final Budget		Budgeted Expenditures		Under (Over) Budget	
E-911 FUND (Continued)	Buager		Ехрепе	itui es	Buaget	
Protection to Persons And Property (Continued)						
Emergency Dispatch Service: (Continued)						
Office Supplies	\$	2,000	\$	1,047	\$	953
Equipment		2,700		2,455		245
Licenses		1,000		555		445
Repairs and Rentals		6,000		5,710		290
Training		750		569		181
Utilities		26,000		24,578		1,422
Maintenance Agreements		2,000		1,527		473
Miscellaneous		1,000		631		369
Communications Equipment		22,000		19,703		2,297
Data Processing Equipment		8,200		6,888		1,312
Furniture and Fixtures		2,000		1,509		491
Office Equipment		4,500				4,500
Other Equipment		1,310		35		1,275
Other County Liabilities:						
Lease-Purchase Agreement		17,500		14,202		3,298
Administration						
General Services:						
Bank Charges		100		50		50
Contingent Appropriations:						
Reserve for Budget Transfers		263				263
Fringe Benefits: County Contributions-						
Retirement		17,595		15,605		1,990
Social Security		15,560		13,581		1,979
Life Insurance		650		541		109

(Continued)			geted enditures	Unde (Over Budg	r)	
E-911 FUND (Continued)						
Administration (Continued)						
Fringe Benefits: (Continued) Health Insurance Unemployment Worker's Compensation	\$	16,220 2,750 1,350	\$	15,557 1,047	\$	663 2,750 303
Total E-911 Fund	\$	424,790	\$	376,604	\$	48,186
FOREST FIRE PROTECTION FUND						
Fire Protection: Kentucky State Treasurer	\$	4,078	\$	1,958	\$	2,120
Administration: Bank Charges		100		64		36
Total Forest Fire Protection Fund	\$	4,178	\$	2,022	\$	2,156
FEMA FLOOD BUYOUT FUND						
Hazard Mitigation						
Appraisals Legal Fees Fiscal Agent Charges Land Acquisition	\$	7,250 13,050 28,495 1,739,162	\$	3,780 1,611 1,023,745	\$	3,470 13,050 26,884 715,417
Administration						
General Services: Bank Charges		100				100
Total FEMA Flood Buyout Fund	\$	1,788,057	\$	1,029,136	\$	758,921

(Continued)	Final Budget		Budgeted Expenditures		Under (Over) Budget	
LANDFILL FUND	<u> </u>					
Sanitary Landfill: Landfill Labor Salaries Leachate Hauling Service Engineering Services Miscellaneous	\$	12,221 16,000 39,500 5,500	\$	11,590 15,278 39,298 4,582	\$	631 722 202 918
Administration						
General Services: Administrative Fees Bank Charges		1,300 200		61		1,300 139
Contingent Appropriations: Reserve for Budget Transfers		1,000				1,000
Fringe Benefits: County Contributions- Social security Unemployment Worker's Compensation		1,200 870 335		887		313 870 335
Total Operating Budget	\$	78,126	\$	71,696	\$	6,430
Other Financing Uses: *Transfers to Public Properties Corporation Fund		80,000		23,699		56,301
Total Landfill Fund	\$	158,126	\$	95,395	\$	62,731
FEMA-1117-DR-KY FUND						
Administration						
General Services: Bank Charges	\$	30	\$	19	\$	11

	Final Budget		geted enditures	Und (Ov Bud	er)
SANITATION DISTRICT FUND					
General Health and Sanitation					
Special Projects: Planning Services	\$	9,900	\$	\$	9,900
Administration					
General Services: Bank Charges		100			100
Total Sanitation District Fund	\$	10,000	\$ 0	\$	10,000
Total Operating Budget - All Funds	\$	8,782,951	\$ 7,182,447	\$	1,600,504
Other Financing Uses: *Transfers to Public Properties		262.094	206 692		56 202
Corporation Fund		262,984	206,682		56,302
TOTAL BUDGET - ALL FUNDS	\$	9,045,935	\$ 7,389,129	\$	1,656,806

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



Edward B. Hatchett, Jr. Auditor of Public Accounts

Honorable Kenneth J. Rigdon, County Judge/Executive Honorable John D. Harper, Former County Judge/Executive Members of the Bullitt County Fiscal Court

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of Bullitt County, Kentucky, as of and for the year ended June 30, 1998, and have issued our report thereon dated April 23, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Bullitt County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u> which are described in the accompanying Findings and Questioned Costs.

• The County Judge/Executive Should Complete A Cumulative Quarterly Financial Statement For The Fiscal Year End

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Bullitt County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Bullitt County's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in the accompanying Findings and Questioned Costs.

• The County Judge/Executive Should Complete A Cumulative Quarterly Financial Statement For The Fiscal Year End

Honorable Kenneth J. Rigdon, County Judge/Executive
Honorable John D. Harper, Former County Judge/Executive
Members of the Bullitt County Fiscal Court
Report On Compliance And On Internal Control
Over Financial Reporting Based On An Audit Of Financial
Statements Performed In Accordance With Government Auditing Standards
(Continued)

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe none of the reportable conditions described above is a material weakness.

This report is intended for the information of management. However, this report, upon release by the Auditor of Public Accounts, is a matter of public record and its distribution is not limited.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - April 23, 1999

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133



Edward B. Hatchett, Jr. Auditor of Public Accounts

Honorable Kenneth J. Rigdon, County Judge/Executive Honorable John D. Harper, Former County Judge/Executive Members of the Bullitt County's Fiscal Court

Report On Compliance With Requirements Applicable To Each Major Program And Internal Control Over Compliance In Accordance With OMB Circular A-133

Compliance

We have audited the compliance of Bullitt County, Kentucky, with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to each of its major federal programs for the year ended June 30, 1998. Bullitt County's major federal programs are identified in the Schedule of Expenditures of Federal Awards. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Bullitt County's management. Our responsibility is to express an opinion on Bullitt County's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Bullitt County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Bullitt County's compliance with those requirements.

In our opinion, Bullitt County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 1998.

Honorable Kenneth J. Rigdon, County Judge/Executive Honorable John D. Harper, Former County Judge/Executive Members of the Bullitt County's Fiscal Court Report On Compliance With Requirements Applicable To Each Major Program And Internal Control Over Compliance In Accordance With OMB Circular A-133 (Continued)

Internal Control Over Compliance

The management of Bullitt County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Bullitt County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of management and federal awarding agencies and passthrough entities. However, this report, upon release by the Auditor of Public Accounts, is a matter of public record and its distribution is not limited.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed – April 23, 1999

FINDINGS AND QUESTIONED COSTS

BULLITT COUNTY FINDINGS AND QUESTIONED COSTS

Fiscal Year Ended June 30, 1998

A. SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses an unqualified opinion on the financial statements of Bullitt County.
- 2. One reportable condition relating to the audit of the financial statements is reported in the Independent Auditor's Report. (See B. below)
- 3. No instances of noncompliance material to the financial statements of Bullitt County were disclosed during the audit.
- 4. No reportable conditions relating to the audit of the major federal awards programs are reported in the Independent Auditor's Report.
- 5. The auditor's report on compliance for the audit of the major federal award programs for Bullitt County expresses an unqualified opinion.
- 6. There are no audit findings relative to the major federal awards programs for Bullitt County reported in Part C of this Schedule.
- 7. The program tested as a major program is Flood Buyout C.F.D.A. #83.516.
- 8. The threshold for distinguishing Type A and B programs was \$300,000.
- 9. Bullitt County was determined to be a low-risk auditee.

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

Related Party Transactions Should Be Avoided

A Magistrate's (James R. Sweat) sister (Rose Mary Snellen) has a cleaning contract in which she was paid \$21,600 for fiscal year 1998 and \$21,600 for fiscal year 1997. Magistrate Sweat abstained from voting on the contract. We recommend that the county refrain from engaging in related party transactions. We also recommend referral to the Bullitt County Ethics Commission for resolution.

Management's Response:

The contract expired 1-1-99 and will not be renewed by the new administration.

NONCOMPLIANCES AND REPORTABLE CONDITIONS

The County Judge/Executive Should Complete A Cumulative Quarterly Financial Statement For The Fiscal Year End

The office of County Judge/Executive did not complete a quarterly financial statement for the fiscal year ended June 30, 1998. The County Treasurer produced these quarterly reports for the first three-quarters because the Judge/Executive staff member charged with producing the financial report was ill. KRS 68.360(2) requires the County Judge/Executive to complete a statement showing cumulative receipts, expenditures, transfers, and fund balances. KRS 65.905 requires each local government to submit a uniform annual financial information report to the Department of Local Government. We recommend the county make arrangements for there reports to be submitted timely.

Management's Response:

The proper reports will be submitted timely by the new administration.

BULLITT COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS Fiscal Year Ended June 30, 1998

PRIOR YEAR FINDING

Related Party Transaction

This finding had not been resolved and is commented on in our current audit period. A magistrate's (James R. Sweat) sister (Rose Mary Snellen) has a cleaning contract, in which she was paid \$21,600 for fiscal year 1997. Magistrate Sweat abstained from voting on the contract. We recommended that the county refrain from engaging in any related party transactions. We also recommended referral to the Bullitt County Ethics Commission for resolution.

C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARDS PROGRAM AUDIT

None

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

BULLITT COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Fiscal Year Ended June 30, 1998

Federal Grantor			
Program Title	Pass-Through		
Grant Name (CFDA #)	Grantor's Number	Exp	penditures
<u>Cash Programs</u>			
U.S. Department of Justice:			
Passed-Through State Justice Cabinet:			
DARE Program			
(CFDA #16.579)	5204-NI	\$	2,000
U.S. Federal Emergency Management Agency:			
Passed-Through State Department			
of Military Affairs:			
Disaster and Emergency			
Assistance Grants:			
Coordinator Salary			
(CFDA #83.503)	N/A		4,199
Flood Buyout			
(CFDA #83.516)	029-0000		1,029,136
Total Cash Expenditures of Federal Awards		\$	1,035,335

BULLITT COUNTY NOTE TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Fiscal Year Ended June 30, 1998

Note 1 - Basis of Presentation

This schedule is presented on a cash basis.

CERTIFICATION OF COMPLIANCE – LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS

BULLITT COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1998

CERTIFICATION OF COMPLIANCE

LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAMS

BULLITT COUNTY FISCAL COURT

The Bullitt County Fiscal Court hereby certifies that assistance received from the Local Government Economic Development Program and Local Government Economic Assistance Program was expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

Sandy Druin-Coleman County Treasurer